

# **AL RABEEH** ACADEMY



2025/2026 PARENT HANDBOOK

RATED OUTSTANDING BY BRITISH SCHOOLS OVERSEAS

RATED VERY GOOD BY ADEK















Al Rabeeh Academy

2025 Rating: Very Good











TEACH WELL SCHOOL

GOLD



2021-2024







## **Dear Families**

Welcome to Al Rabeeh Academy — a school where every child is supported, challenged, and inspired to succeed.

We are proud to be the sister school of the highly respected **Al Rabeeh School**, and we continue the same commitment to academic excellence, strong values, and a caring, inclusive environment. Our school follows the English National Curriculum from FS1 to Year 13, with full ADEK and MOE provision.

We know how important it is for parents to feel confident in the school their child attends. At Al Rabeeh Academy, we focus on developing the whole child academically, socially, and emotionally —so they are well prepared for the future.

#### You can expect:

- Highly qualified, British-trained and Arabic subject teachers
- A safe, welcoming, and multicultural school environment
- A modern campus with excellent facilities
- A curriculum that promotes:
  - Confidence, creativity, and curiosity, respect, responsibility, and resilience
- Strong partnerships between school and home

This handbook will help guide you through our routines, policies, and expectations.

If you have any questions, we are always here to support you.

We look forward to working together to give your child a happy, successful journey at Al Rabeeh Academy.









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- Once your child starts school

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- Eductional Visits and Trips

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#### 13. PARENT-SCHOOL AGREEMENT



## Parent Quick Start Guide 2025-2026



## **Key School Timings**

Year Group	Gates Open	Lesson Start
FS1-FS2	07:15	07:40
KS1-KS2	07:15	07:40
KS3-5	07:15	07:40

- Late arrivals after 07:40 are marked late on register.
- · Inform reception if you are delayed for pickup.

## Reporting Absences



Call

Reception: +971(2)6795991



**Admin Support** 



**School Nurses** 

Mr Enrico & Ms Susan



**Social Worker** 

Ms Nuura Ali



## **Essential Contacts**

Department	Name	Email
Reception	Main Desk	<u>Reception</u>
Parent Liaison Officer	Ms Lina Jamal	<u>PRE</u>
Admissions	Admissions	<u>Admissions</u>
Schoool Nurses	Mr Enrico & Ms Susan	<u>Male clinic</u> <u>Female Clinic</u>



### **Uniform Guide**

PE Uniform Worn ONLY on PE days.

Correct Uniform to be worn at all times.

Uniforms can be purchased via www.zaksstore.com



## **Communication Platforms**

Platform	Purpose	Access				
Class Dojo	Whole School Notices	By Invite				
ISAMS Parent Portal	Reports Academic Record Invoices	By Invite				
Google Classroom	Homework Resources	Student Email				
News Flash	Weekly Overview Highlights	Class Dojo				



### **Quick Links**



**ARA Website** 





**ARA Parent Portal** 



**ARA JTRS Portal** 



# ARA Academic Calendar 2025-2026

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First Day of the School Term	Islamic Holidays
Last Day of School Term	Continuous Exams Day
Staff Induction Week	School Closed/Holidays
Ramadan	Last Day of School



## INTRODUCTION

## 1.1 OUR MISSION STATEMENT, AIMS AND VALUES

#### **OUR MISSION STATEMENT**

The Academy has a high commitment to academic success and provides a well-rounded education for our students. Our mission at ARA is to challenge and inspire every student to achieve their dreams through academic excellence and innovation and to become passionate learners. Teachers strive to make learning relevant and fun. We aim to increase children's awareness of 21st Century learning skills, while focusing on innovation and technology, in order to prepare them for a rapidly changing world.

#### **OUR AIMS AND VALUES**



#### Respect

We show respect to everyone in our school community with our words and actions



#### Tolerence

We know that, despite our differences, we have equal value regardless of our roles in school



#### Responsiblitiy

We always leave things better than we find them and we admit when we make mistakes



#### Kindness

We make every member of our community feel valued by demonstrating kindness every day



#### Resilience

We develop resilient learners who overcome adversity by taking a 'growth mindset' approach to challenges



#### Honesty

We are truthful and open in our interactions with each other, building trust in our school community





## PREPARING YOUR CHILD FOR SCHOOL AT AL RABEEH ACADEMY

#### 2.1 PREPARING YOUR CHILD FOR SCHOOL

Starting school is a significant milestone in your child's life. At Al Rabeeh Academy, we believe that fostering independence and confidence in children lays the foundation for a successful and enjoyable learning journey.

#### **CAN HE/SHE:**

- ✓ Use the bathroom independently?
- Oress and undress themselves for school and particularly PE (without adult support)?
- Recognise their own clothing? (Please clearly label all equipment and clothing)
- Recognise their own name and be able to tell the teacher if it is abbreviated in any way?
- Feed themselves? Share toys and equipment with others? Listen and take turns?

#### **BEFORE STARTING SCHOOL**

#### WHAT YOU CAN DO:

**Encourage Independence**: Allow your child to practice tasks such as dressing, tidying up toys, and managing personal belongings, even if it takes a bit longer. This builds self-reliance. **Foster Separation Comfort**: Gradually get your child accustomed to being away from you by arranging short periods with trusted adults or family members.

Engage in Conversations: Talk to your child about everyday experiences, naming familiar objects and discussing their surroundings to enhance vocabulary and comprehension.

**Provide Varied Experiences**: Engage in activities like drawing, model-making, singing, cooking, puzzles, reading, and playing games. These experiences are especially beneficial if your child hasn't attended playgroup or nursery.

**Introduce Learning Tools**: Familiarize your child with using pencils, crayons, chalks, water, paints, plasticine, sand, and play dough to develop fine motor skills.

**Establish Routines**: Set consistent bedtimes and morning routines to ensure your child is well-rested and prepared for the school day.



## **ONCE YOUR CHILD STARTS SCHOOL**

Please make sure your child arrives at school on time each day. A regular routine helps children feel secure and ready to learn. Arriving late can cause unnecessary worry, especially for more sensitive children, and may make them feel uncomfortable entering the classroom after lessons have begun. Likewise, being collected late can be upsetting for them. If you are delayed for any reason, please contact the school office at your earliest convenience.







#### 3.1 ORGANISATION OF THE SCHOOL DAY

## **DROP OFF, PICK UP AND SCHOOL TIMINGS**

Students will be designated **one** of **nine entry gates** to enter the campus grounds, based on their age, their proximity to their learning area, and whether they are being escorted to an external handover point by parent/carer (FSI – Year 2).

All children from **FS1 – Y2** will be escorted by a single parent/carer to their drop off point which is their external classroom door. Collection point at pick up will also be the external classroom door.

Children in **Years 3-6** will enter through the designated gates unaccompanied by an adult. Pick up for children in Years 3-6 will be an allocated area in the internal school car park, external to the school building. This is a gated safe zone with no traffic movement. Children will be escorted to this pick up area by their classroom teacher and handed over to the parent/carer

#### **MORNING ROUTINE:**

- School gates open at 07:15 and close at 07:40.
- Lessons commence promptly at 07:45.
- Any pupil arriving after **07:40** will be marked as late.

#### **KEY INFORMATION FOR PARENTS:**

- Establishing a consistent morning routine helps children feel safe, settled, and ready to learn.
- Late arrivals can cause disruption to the class and may make children feel anxious or embarrassed.
- Children who are collected late at the end of the day can also experience distress.
   Please notify the school office in advance if you are delayed.



#### 3.2 ATTENDANCE

#### **ATTENDANCE EXPECTATIONS:**

- All pupils are expected to attend 100% of school days unless they are unwell or have an approved reason for absence.
- Minimum requirement: ADEK considers attendance below 95% as a concern.
- Frequent absences can affect:
- Academic progress
- End-of-year Ministry records
- Participation in enrichment activities and trips

#### REPORTING ABSENCES

- Parents must notify the school before 7:30 am on the day of absence using one of the following channels:
- Email: reception@alrabeehacademy.ae
- Phone: +971 (2) 6795991
- ClassDojo: Direct message to the class teacher Please provide:
- · Your child's full name
- Year group
- Reason for absence

Important: If your child is absent for three or more consecutive days, you may self-certify for the first day. A medical certificate must be submitted from the second day onwards.

#### **AUTHORISED & UNAUTHORISED ABSENCES**

Туре	Examples	Action Required
Authorised Absences	Illness (with medical certificate), approved family emergency, official government appointments	Notify the school in advance; submit proof.
Unauthorised Absences	Travel during term time, repeated unexplained absences, non-medical reasons. No contact would be an unauthorised absence.	Marked as unauthorised; recorded on ADEK systems



#### 3.3 SNACK BREAKS

At Al Rabeeh Academy, we promote a healthy lifestyle and encourage all pupils to make nutritious food choices throughout the school day.

#### **MORNING SNACK:**

- Pupils are encouraged to bring a healthy mid-morning snack to school each day.
- Suitable options include: fruit, vegetables, yoghurt, cheese portions, and wholegrain items such as crackers or cereal bars (nut-free).
- Snacks should be easy for your child to open and consume independently.

#### **IMPORTANT GUIDELINES:**

 Products such as Nutella, peanut butter, or items containing any form of nuts are strictly prohibited. as a number of our children have severe allergies. Children are not permitted to share or swap any part of their lunch with friends.



 Pupils are expected to bring a labelled water bottle to stay hydrated throughout the day. Water fountains are also available on campus.

#### **LUNCHTIME:**

- Pupils eat their lunch in a calm and supervised environment and are expected to display good table manners and respectful behaviour.
- We encourage well-balanced lunchboxes that provide the energy and focus pupils need for their learning and development.
- We do have a canteen available for hot food.

#### **SUPPORTING HEALTHY HABITS:**

- Healthy eating is embedded in the school's ethos and reinforced through classroom discussion, assemblies, and the school's pastoral and wellbeing programme.
- Parents play a key role in supporting this by ensuring lunchboxes and snacks reflect the school's healthy eating guidelines.



#### 3.4 HEALTH AND MEDICAL

At Al Rabeeh Academy, the health, safety, and wellbeing of every child are of utmost importance. We have dedicated medical staff on site to provide care and support during the school day and to respond promptly to any health-related concerns.

#### **OUR MEDICAL TEAM**

Our school is supported by a qualified nursing team:

• Mr Enrico Tabio – Male School Nurse M

Ms Susan Samuel - Female School Nurse





#### **EMERGENCIES**

- In the event of a serious incident, the school will contact parents immediately and, if necessary, arrange for emergency care at the nearest hospital.
- A signed emergency consent form is required upon enrolment to authorise medical treatment if a parent cannot be reached.

#### MEDICAL RECORDS AND MEDICATION

- Parents must complete and submit the Medical History Form before their child starts school.
- Any changes to your child's medical condition must be reported to the school nurse immediately.
- Medication (e.g. inhalers, EpiPens) must be clearly labelled and accompanied by a doctor's note and parental consent for administration during school hours.
- The school does not provide over-the-counter medication without explicit authorisation.

#### **CONTACT INFORMATION**

- Parents may contact the school clinic for any medical queries or updates:
- Male Clinic: <u>clinic.male@alrabeehacademy.ae</u>
- Female Clinic: clinic.female@alrabeehacademy.ae



#### 3.5 CORRESPONDENCE

At Al Rabeeh Academy, we believe clear and consistent communication between home and school is essential.

#### **MAIN PLATFORMS:**

- iSAMS Parent Portal Access school reports, attendance, and important notices.
- Class Dojo View class updates, pupil achievements, and messages from teachers.
- Email Contact staff directly for any questions or concerns.
- Newsletters Weekly and half-termly updates shared via Class Dojo or Google Classroom.

#### **APPOINTMENTS:**

If you wish to meet with a teacher or a member of staff, please email or call the school to arrange a suitable time.



Ms Lina Jamal - Parent Liaison Officer:



Ms Nuura Ali- Social Worker

#### **PARENT LIAISON OFFICER:**

**Mrs Lina** is available to assist you with general queries and communication support.

#### **SCHOOL SOCIAL WORKER**

At Al Rabeeh Academy, pupil wellbeing is a priority. Our social worker, **Miss Nuura,** is available to support students across EYFS, Primary, and Secondary.

She provides:

- One-to-one emotional and social support
- Guidance on managing friendships, stress, and behaviour
- Support during times of transition or difficulty
- A safe, confidential space for pupils to talk

If you would like your child to speak with the social worker or have concerns you'd like to discuss, please contact: nuura.ali@alrabeehacademy.ae



#### 3.6 SCHOOL ADDRESS AND EMAIL

Abu Dhabi

**TELEPHONE** +971 (2) 6795991

**WEBSITE** https://alrabeehacademy.ae/

SCHOOL NURSE <u>clinic.male@alrabeehacademy.ae</u>

clinic.female@alrabeehacademy.ae

**ADMIN**<a href="mailto:admissions@alrabeehacademy.ae">admissions@alrabeehacademy.ae</a>

#### 3.7 THE ADMINISTRATION TEAM

At Al Rabeeh Academy, our administrative team are here to ensure smooth communication, efficient procedures, and the wellbeing of all pupils. The team is available to assist from **7:30 am to 4:00 pm,** Monday to Friday.

#### **ADMISSIONS ENQUIRIES**

If you have any questions about joining the school, Our Admissions Team, manages all aspects of the admissions process. She will guide you through application requirements and entry procedures.

#### **RECEPTION SERVICES**

For appointments with the Principal or members of the Senior Leadership Team, please get in touch with **Ms Lina Jamal**, our Parent Relations Executive. She also supports ongoing communication between parents and the leadership team.

™ pre@alrabeehacademy.ae

#### LEADERSHIP SUPPORT

Our front-of-house team, **Ms Manar Yehia and Ms Amani Alkaabi,** are based at the school's main reception. They are available throughout the day to support with general enquiries, direct communication to relevant departments, and welcome visitors to the school.



## **4.1 OUR LEADERSHIP**

#### **LEADERSHIP TEAM**

The leadership team is responsible for all aspects of the academic and pastoral work of the school. The leadership Team consists of the following roles:

## **EXECUTIVE LEADERSHIP TEAM**



RIAAN HUYSER
EXECUTIVE PRINCIPAL



JAMES HYLAND
VICE PRINCIPAL



MATTHEW ROBERTS
HEAD OF PRIMARY



THOMAS NELSON
HEAD OF SECONDARY



SONIA NARU
EXEC. HEAD OF SENDCO



# 4.2 OUR LEADERSHIP SENIOR LEADERSHIP TEAM



MELISSA DAY
DEP. HEAD OF PRIMARY



SIMON DODD
DEP. HEAD OF SECONDARY



HANNAH DAVIS
HEAD OF EYFS



DANIEL GRIFFITHS
DIRECTOR OF SPORTS



RACHAEL PRICE ASST. HEAD OF PRIMARY



CRAIG RIGBY
ASST. HEAD OF PRIMARY



COLM DOOHAN
ASST. HEAD OF SECONDARY



CONNOR GREENE
ASST. HEAD OF SECONDARY
PASTORAL



MAGDI HAFEZ HEAD OF MOE



## 4.3 OUR LEADERSHIP

## **MIDDLE LEADERS**



ROWEN ABRAHAMS
HEAD OF ENGLISH



MARK REEDER HEAD OF MATHS



HOUDA ISMAIL
HEAD OF SCIENCE



TIFFANY HUNTER
HEAD OF PERFORMING ARTS



SOHA MOHAMED HEAD OF ARABIC T&L



MOHAMMED AHMED
HEAD OF ARABIC PASTORAL



## 4.3 OUR LEADERSHIP

## **HEAD OF YEARS**



STACEY KURG
HEAD OF YEAR 1



ERIN DUFFY
HEAD OF YEAR 2



CRAIG RIGBY
HEAD OF YEAR 3



HELEN ROBSON HEAD OF YEAR 4



RACHAEL PRICE HEAD OF YEAR 5



CAMERON QUINN HEAD OF YEAR 6



ANKE STADLER
HEAD OF YEAR 7



CAROLE ASHWORTH
HEAD OF YEAR 8



DION GEORGE HEAD OF YEAR 9



JOSHUA VERITY
HEAD OF YEAR 10



EMMA YOUDS
HEAD OF YEAR 11



AOIFE COREY
HEAD OF SIXTH FORM



## **4.4 INCLUSION DEPARTMENT**

At **Al Rabeeh Academy**, we believe that **every child matters** and we are committed to providing a supportive, inclusive environment where all learners can flourish. We understand that some students may have **additional learning**, **emotional**, **or social needs** and may require **tailoured support** to reach their full potential. Our dedicated Inclusion Department works closely with teachers, parents, and students to create personalised strategies that meet individual needs. By fostering a culture of **understanding**, **respect**, **and collaboration**, we ensure that every learner feels valued, included, and empowered to succeed.



SONIA NARU EXEC. HEAD OF INCLUSION



MICHELLE TONER SENDCO



HADEL ALOKLA
ARABIC INCLUSION TEACHER



SHYLAR KEITHLOW INCLUSION TEACHER



JADE ALLEN
EAL TEACHER





#### **5.1 LEARNING**

#### **OUR CURRICULUM**

At Al Rabeeh Academy, we deliver a broad and balanced curriculum that nurtures academic achievement, creativity, and personal growth. Our educational programme is based on the **British National Curriculum**, tailored to reflect the cultural and national context of the UAE.

#### PRIMARY AND SECONDARY CURRICULUM

#### Our curriculum includes:

- Core Subjects: English, Mathematics, and Science
- Foundation Subjects: History, Geography, Art, Design Technology, Music, Computing, and Drama
- Languages and Culture: Arabic, Islamic Studies, Moral Education, and UAE Social Studies (taught in line with UAE Ministry requirements)
- These subjects are taught through a skills-based, cross-curricular approach, encouraging independent learning, creativity, and critical thinking.







#### **5.1 LEARNING**

## 5.1.1 EARLY YEARS FOUNDATION STAGE (FS1-FS2)

Our Early Years curriculum is based on the **Statutory EYFS Framework (2022**) and enriched by the **Curiosity Approach**. Children learn through purposeful play and exploration across the seven areas of learning, with a focus on developing curiosity, confidence, and independence.

#### **KEY FEATURES:**

- Specialist Teaching Areas: Arabic, Islamic Studies, and Physical Education
- Curiosity Approach, with child-led learning stations, natural materials, and sensory exploration
- Foundational skills in a nurturing, inclusive environment that fosters independence, imagination, and early language development.



#### **EARLY YEARS FRAMEWORK**



Our Early Years philosophy is to create curious, happy, confident learners. Our environment provides our children with a safe and stimulating space where they can take ownership of their learning through play



#### **5.1.1 PRIMARY YEAR 1-6**

Curriculum Framework: English National Curriculum with UAE Ministry Requirements

The primary phase builds academic confidence and lays the groundwork for lifelong learning. A topic-based, cross-curricular model integrates knowledge

and skills across subject areas:

#### **KEY FEATURES:**

- Cross-curricular, topic-based approach
- Strong focus on phonics, reading, and language development
- Specialist teachers for Arabic, Islamic,
   PE, Music, and Computing
- Assessment through CAT4, GL, and in-class teacher judgement



#### **PRIMARY Y1-6 FRAMEWORK**



Our Primary philosophy is to develop confident, curious learners with strong foundations. We provide a supportive, engaging environment where children explore ideas, build key skills, and grow through creative, topic-based learning.



#### 5.1.2 SECONDARY YEAR 7-11

**Curriculum Framework: English National Curriculum leading to IGCSE** 

In secondary school, students **deepen subject knowledge** and begin to make personalised academic choices. The curriculum is designed to prepare learners for **IGCSE examinations** while promoting independent thinking and problem-solving.

#### **KEY FEATURES:**

- Personalised subject pathways for IGCSE
- Emphasis on analytical thinking and academic rigour
- Preparation for international qualifications
- Use of Google Classroom and digital learning tools
- Ongoing assessment (CAT4, GL, ABT, mocks)



#### SECONDARY Y7-11 FRAMEWORK



Our Secondary philosophy is to guide independent, resilient learners ready for the future. Through a broad curriculum and personalised support, pupils develop the knowledge and skills needed for academic success and real-world challenges.



#### **5.1. 3 SIXTH FORM**

## Curriculum Framework: Pearson Edexcel A-Level and International A-Level (IAL)

Our Sixth Form programme equips students with the **qualifications**, **independence**, and mindset needed for university and future careers. Students choose from a broad range of subjects and follow

personalised academic pathways.

#### **KEY FEATURES:**

- University and career-focused academic programme
- Small class sizes and specialist teachers
- Leadership and personal development opportunities
- Pastoral support and mentoring
- Guidance on university applications, including UCAS



#### SIXTH FORM FRAMEWORK

SPECIALIST
TEACHING

ACADEMIC
RIGOUR

TEACHING

TEACHING

TEACHING

TINDEPENDENT
STUDY &
FUTURE
PLANNING

STUDY &
UNIVERSITY
PREPARATION

Our Sixth Form philosophy is to prepare students for university, careers, and life beyond school. We offer focused academic pathways, expert teaching, and mentoring to help students achieve their goals with confidence and purpose.



#### 5.1. 4 MOE SUBJECTS



The UAE Ministry of Education (MOE) curriculum is a national framework that is designed to promote academic excellence, emotional intelligence, and personal growth in students. It incorporates a broad range of subjects, ensuring that students receive a comprehensive education that is aligned with the values of the UAE and the educational goals of the nation.

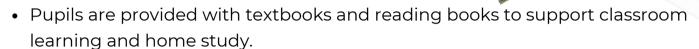
- In Al Rabeeh Academy we
  provide Arabic language
  programme for both native and
  non-native speakers to give all
  our children an opportunity to
  be able to communicate in our
  host nation's language,
  focusing on speaking, listening,
  reading and writing.
- Arabic for both native speakers and non Native speakers is taught in Reception /FS1 to Year 13.
- Social Studies curriculum is taught for both native and nonnative Arabic speakers from Year 2 to Year 10.
- The curriculum focuses on enhancing the understanding of connections between peoples and nations, the impact of science and technology on societies, and the importance of good citizenship in a safe and stable society.

- Islamic for native speakers and nonnative speakers is taught in Reception /FS1 to Year 13 for all Muslims.
- The curriculum is built on exploring verses of the Quran, and Hadith (what Prophet Mohammad (PBUH) said). It aims to give pupils a clear, thorough understanding of Islamic teachings, moral behaviour, Islamic values and principles, Islamic law and etiquettes, Seerah (Life of the Prophet), Faith, Identity and Humanity and the universe.





#### **5.2 LEARNING RESOURCES**



- We use a range of digital platforms including Google Classroom, Accelerated Reader, and Times Tables Rock Stars.
- Logins and instructions are shared with parents to support at-home learning.
- Parents are invited once each half term to view their child's workbooks and see the progress being made.

#### 5.3 ARABIC PLATFORMS

**FS2 & Y1** 

**Y2 TO Y5** 

**Y6 TO Y13** 

**NON ARABS** 

SZ English









### **5.4 PLD PROGRAMME**

At Al Rabeeh Academy, we have introduced a 1:1 iPad programme for students in Years 3 to 13. Students are have the opportunity to bring their own iPad to school each day, with school-approved apps to support their learning.

Having a personal iPad helps students develop 21st-century skills, encouraging independent, reflective learners who can collaborate in a digital world. It also allows learning to continue beyond the classroom, both at school and at home.

For more details about the PLD programme, please visit the ARA JTRS Portal





#### **5.4 HOME LEARNING**

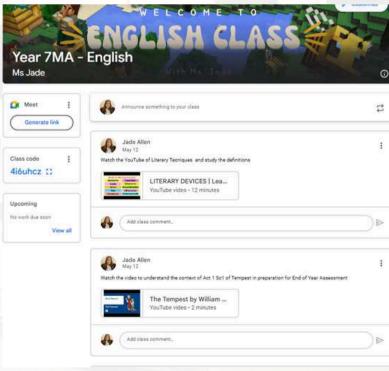
At Al Rabeeh Academy, we view home learning as a **collaborative partnership between parents, teachers, and pupils.** It is an essential part of your child's education, designed to consolidate learning, raise attainment, and maximise opportunities for progress.

Home learning is set regularly across the school, with tasks increasing in both quantity and complexity as children progress through the year groups. From Year I onwards, your child will receive home learning linked to their classroom studies. Tasks are set at the start of each week, with work due to be submitted at the beginning of the following week. Clear deadlines are provided when each assignment is given.

## 5.5 GOOGLE CLASSROOM

All home learning is assigned and managed through **Google Classroom**, our digital learning platform. Tasks are posted at the beginning of the week with clear instructions and due dates, usually to be submitted by the start of the following week. This ensures that students and parents have full visibility of expectations and deadlines.







## 6. ASSESSMENT



## 6.1 ENGLISH NATIONAL CURRICULUM

At Al Rabeeh Academy we take a **holistic view on assessment**, with the goal of it being a tool to help support teachers understand the needs of their students.

We assess pupils against the English National Curriculum in several ways:

- · Formative assessment
- · Summative assessment

**Key Stage 2 & 3** pupils also complete standardised assessments (CAT4, GL & Accelerated Reader) to help us track them internationally.









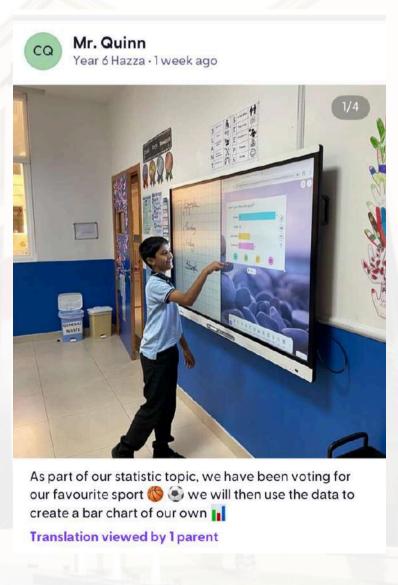
#### 6.1 CLASS DOJO

Al Rabeeh Academy uses **ClassDojo** to encourage positive behaviour and improve communication between school and home. Teachers award points for effort, teamwork, and responsibility to motivate students.

Parents can contact class teachers and senior leaders through the system. Teachers regularly upload pictures and messages to showcase children's work and achievements. Students will bring home a code with login details on how to sign up during the first week.

ClassDojo helps keep parents involved and supports confident, motivated learners.







## 7. COMMUNICATION

# 7.1 WEEKLY/TERMLY SWAY NEWSLETTERS

At Al Rabeeh Academy, we are committed to maintaining strong communication with our school community. To keep parents informed and engaged, we share both weekly and termly Sway letters.

- Weekly NewLetters: These are shared every week and provide updates on year group achievements, classroom highlights, homework for each core subject, and important upcoming dates. They are compiled by the Heads of Year and shared via ClassDojo and Google Classroom.
- Termly SWAY NEWSLETTER: Sent at the end of each term, these offer a broader overview of key events, student successes, curriculum highlights, and wholeschool initiatives.

These digital newsletters help parents stay connected to their child's learning journey and celebrate the ongoing achievements across the school.







# 8. UNIFORM

Uniform must be worn correctly each day in accordance with the school policy. It can be purchased from **Zaks Uniforms**, which offers a home delivery service. School hoodies are permitted to be worn in school; however, hoodies from other brands are not acceptable.

The P.E. uniform is connected to the house system and should only be worn on days when a student has P.E. lessons scheduled.

They are also available to order online from www.zaksstore.com











# 9. REPORTING PROGRESS TO PARENTS

At Al Rabeeh Academy, we believe in building a strong partnership between home and school. Regular updates on your child's progress ensure that parents remain informed and involved in their child's learning journey.

## 9.1 WRITTEN REPORTS

- Pupils receive two formal written reports per academic year.
- Reports provide a clear overview of attainment, effort, and progress across all areas of learning.
- In the **Foundation Stage**, reports focus on the seven areas of development as outlined in the **EYFS Framework**.
- In Primary and Secondary, reports cover all subjects including Arabic, Islamic Education, Moral Education, UAE Social Studies, and Physical Education.
- Reports are shared electronically via the iSAMS Parent Portal.

## 9.2 PARENT-TEACHER CONSULTATIONS

- We hold **two formal parent-teacher consultation meetings** each academic year.
- These academic review days allow parents to discuss academic progress, classroom behaviour, and personal development with class or subject teachers.
- Booking information is shared in advance via email or Class Dojo.

## 9.3 BOOK LOOKS AND LEARNING REVIEWS

- Parents are invited to attend **half-termly open-book sessions**, where they can view their child's workbooks and classroom activities.
- These sessions provide insight into classroom learning and allow families to celebrate progress together.





# 10. SCHOOL HOUSES AND STUDENT LEADERSHIP

At Al Rabeeh Academy, we are proud to foster a strong sense of community, teamwork, and leadership through our House System and Student Leadership Opportunities. These initiatives are designed to develop confidence, responsibility, and a sense of belonging across all year groups. House System

## 10.1 STUDENT LEADERSHIP

We believe that every child has the potential to lead. Our student leadership roles help pupils develop communication, teamwork, and organisational skills.

#### **Key roles include:**

- Head Boy and Head Girl: Appointed from the upper year groups to represent the student body and support school events
- Prefects: Selected pupils who demonstrate exemplary behaviour and serve as role models
- House Captains: Elected representatives who lead their houses during competitions and school events
- Student Council Members: Pupils elected from each class or year group to represent pupil voice and contribute ideas for school improvement.

Student leaders are expected to uphold the values of Al Rabeeh Academy, demonstrate integrity, and act as positive ambassadors for the school community.



# 10. SCHOOL HOUSES AND STUDENT LEADERSHIP

## **10.2 STUDENT COUNCIL**

At Al Rabeeh Academy, we value the voice of our pupils and actively encourage their participation in shaping the school community. Our Student Council provides a meaningful platform for pupils to express their views, represent their peers, and contribute to school development.

- The Student Council is made up of elected representatives from across various year groups. Pupils are nominated and voted for by their classmates at the start of the academic year.
- The council meets regularly to discuss important topics affecting school life, such as wellbeing, learning environments, behaviour expectations, and enrichment activities.
- Members are encouraged to bring forward suggestions and feedback from their peers, helping to inform decisions and promote a pupil-led culture of improvement.

#### The Student Council also:

- Works alongside school leaders on projects that enhance the learning environment
- Supports charity events, wellbeing initiatives, and environmental campaigns
- Represents the pupil body during school events and assemblies
- Promotes core school values including Respect, Responsibility, Resilience, and Kindness

By taking part in the council, pupils develop key skills such as leadership, public speaking, teamwork, and problem-solving — preparing them to be active and responsible citizens in and beyond school.





# 11. ENRICHMENT

At Al Rabeeh Academy, we believe that education extends beyond the classroom. We are proud to offer a wide range of enrichment opportunities and extra-curricular activities (ECAs) that support pupils in developing confidence, independence, and a love of learning.

#### 11.1 EXTRA-CURRICULAR ACTIVITIES

- ECAs are offered across year groups and include options such as sports, music, art, STEM, languages, and wellbeing-based clubs.
- Pupils are encouraged to take part in ECAs to explore their interests, develop new skills, and build friendships across the wider school community.

A full ECA timetable will be shared with parents at the beginning of each

term.





#### 11.2 EDUCATIONAL VISITS AND TRIPS:

- Carefully planned trips take place throughout the year to enrich the curriculum and give pupils real-world learning experiences.
- These may include cultural outings, science and nature exploration, and visits to support classroom topics.
- Consent forms must be signed and returned promptly to ensure your child's participation.







# 12. PARENT-SCHOOL AGREEMENT

The Parent–School Agreement outlines the shared commitment between Al Rabeeh Academy, parents, and students to work together to ensure every child's wellbeing, learning, and success. By enrolling at Al Rabeeh Academy, parents agree to the responsibilities listed below.

#### THE SCHOOL WILL:

- Provide a safe, inclusive, and supportive learning environment grounded in the values of Respect, Responsibility, and Resilience.
- Deliver a high-quality curriculum and teaching that meets the needs of all learners.
- Support children's pastoral, social, emotional, and academic development.
- Communicate regularly with parents regarding progress, wellbeing, events, and school life.
- Inform parents promptly of any significant concerns regarding their child's behaviour, learning, or wellbeing.
- Ensure all interactions with parents are professional, courteous, and respectful.
- Respect the cultural values and identity of students and families.
- Provide opportunities for parents to engage in workshops, consultations, and school events.

### Parents / Guardians Will:

- Support the school's vision, values, and policies.
- Ensure their child attends school every day, arrives on time, and is collected promptly.
- Provide accurate medical, academic, and contact information, and update the school if details change.
- Ensure their child wears the correct school uniform and brings necessary equipment each day.
- Encourage positive behaviour, respect for others, and responsibility for learning.
- Support completion of home learning and encourage reading at home.
- Communicate respectfully with all school staff and seek clarification calmly if concerns arise.



- Attend scheduled parent meetings, workshops, and learning reviews whenever possible.
- Follow procedures for reporting absence, requesting appointments, and raising concerns.

#### Students Will:

- Follow the school values of Respect, Responsibility, Resilience, Kindness, Honesty, and Tolerance.
- Attend school regularly and take part in lessons with a positive attitude.
- Show respect to peers, staff, visitors, and school property.
- Complete classwork and home learning to the best of their ability.
- Wear the school uniform with pride.
- Act safely and responsibly online and in-person.
- Ask for help when needed and support others when they need help.

# 13. PARENT CODE OF CONDUCT

Al Rabeeh Academy is committed to building a positive partnership with families. To maintain a safe, respectful, and supportive school community, parents and guardians are expected to follow the principles below.

### Parents Agree to:

- 1. Show Respect to All Members of the School Community
  - Treat staff, students, and other parents with courtesy and professionalism at all times.
  - Use appropriate language in all verbal and written communication.
- 2. Communicate with the School Calmly and Constructively
  - Raise concerns through the appropriate channels and allow reasonable time for responses.
  - Avoid aggressive language, raised voices, threats, or confrontation on school premises or online.

#### 3. Model Positive Behaviour

- Support the school's behaviour expectations for students.
- Resolve disagreements in a considerate, solution-focused manner.
- 4. Support Attendance and Punctuality
  - o Ensure children arrive on time and attend daily except when unwell.
  - Avoid taking children out of school during term time unless authorised.



- Respect School Procedures and Safety Requirements
- Follow arrival and dismissal protocols.
- Adhere to UAE cultural expectations for dress and conduct while on school premises.
- Use Social Media Responsibly
- Refrain from posting negative, defamatory, or culturally disrespectful comments about the school, staff, students, or families.
- Address concerns directly with the school, not on social platforms or WhatsApp groups.
- Participate in School Engagement Opportunities
- Attend meetings, conferences, and workshops to support their child's learning.

#### If the Parent Code of Conduct Is Not Respected:

- The school may request a meeting to resolve concerns.
- Parents may be asked to leave school premises if conduct is inappropriate.
- In repeated or serious cases, access to school grounds or communication channels may be limited in accordance with ADEK guidance.

	Name	Signature	Date
Parent / Guardian	WOODEN.	-	
Student	1 to 1	9 0	
School Representative			